

**MINUTES OF THE REGULAR MEETING OF
BOARD MEMBERS OF THE
LAKE WASHINGTON SANITARY DISTRICT
September 13, 2021**

1. Call to Order

Chairperson Bob Schmillen called the Regular Meeting of the Board at 7:00 p.m. on Monday September 13, 2021. The meeting was held at the Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

2. Roll Call

Present: Bob Schmillen, Paul Aukes, Tom Dougan, Jim Halbur, and Randy Westman 0 absent.

3. Review and approval of the agenda

Resolution 21.39: Member Halbur moved to approve the agenda. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

4. Review and approval of the Minutes of the August 9, 2021, Regular Meeting

Resolution 21.40: Member Aukes moved to approve the minutes of the August 9, 2021, Regular Meeting. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

5. Monthly reports on payments

- None

6. Officers' reports

a. Chair – Bob Schmillen

- Talked to Parker with the City of Mankato regarding charges going forward. He was out of office and Bob Schmillen will try again

b. Vice- Chair Paul Aukes

- No Report.

c. Treasurer

- Treasurer Halbur reviewed the Cash Activity Report. The balance of the checking account as of August 31, 2021 was \$1,217,625.51. Reviewed the bills totaling \$71,866.82.

Resolution 21.41: Halbur moved to approve the report and pay the bills. Upon a second from Dougan. Discussion on MN Pump bill was expensive. The concern is to make sure we have enough pumps. The pumps will go into inventory, then assets, then depreciation. The motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

- The Balance of the checking account after the bills are paid, deposits, and payroll deductions are made will be \$1,145,758.69.
- Reviewed August 31, 2021, financial statements.

Resolution 21.42: Halbur moved to approve the August 31, 2021, Balance Sheet, and Income Statements. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

James Halbur discussed the interest rate with Community Bank on CD. Right now it is at .5%. He will negotiate with the bank to get it to .8%. The funds would have to be transferred to a separate account. He will call Julie Vetter to attend the October meeting to confirm rates and procedures.

d. Secretary

- None.

7. Open forum for Constituents

- Paul and Mary Willaert were there. They reside at 2100 Monks Ave, Mankato, MN 56001. Their property is 61378 Nisswa Lane on Lake Ballantyne. Phone number is 507-388-8828. They have owned property since 1968 and do not have access to water. In 1989 they had put in a portable unit. They did connect to the District but have very limited capacity for use. They would like to keep the portable for supplemental use. Bob Schmillen is going to call legal and will call the Willaerts with the decision on what legally they are able to do.

8. Old Business

a. Engineering

- None

b. System Maintenance

- They are working on re-piping at B1 on Ballantyne

c. Review 2021 Calendar of Events

- Budget should have been approved last month. Counties are fine with it being approved tonight and have a public hearing next month.

d. Other

- Discussed and reviewed the budget to be sent to the counties. The following changes were made: Secretarial budget was changed to \$6000.00, Legal Fees was changed to \$6000.00, Postage and Mailing was changed to \$4000.00 and Office Rent was taken off. The new budget amount is \$93,700.00.

Resolution 21.43: Dougan moved to approve the budget amount. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

9. New Business

- a. Discussion on financial compensation for Bob Schmillen for extra duties due to the passing of James Deike. Bob Schmillen recused himself from this discussion. Member Westman suggested a one time payment for compensation for services rendered.

Resolution 21.44: Member Aukes made a motion to pay Bob Schmillen \$2000.00 for extra duties. Upon a second from Halbur, the motion passed by a vote of 4 in favor, 0 against, 1 abstaining, and 0 absent.

- b. Discussion on moving the time of monthly public meetings to 5:30 pm. Bob Schmillen will take the necessary steps to notify townships of this.

Resolution 21.45: Member Dougan made a motion to move the time of future board meetings of Lake Washington Sanitary District to 5:30 pm. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

10. Discuss Agenda for the November 8, 2021, Regular Meeting

- The agenda will be set next week.

11. Adjournment

The Meeting was adjourned at 8:05 p.m.

Respectfully Submitted

Beth Pooley
Acting Secretary of the Lake Washington Sanitary District